

1.Please type/ print the details of your company; otherwise, use your company stamp with address

Family Name			Given Na	Given Name			Nationality	
Compa	Company Name							
Addre	Address							
Count	Country							
	Country code	Area code	Number		Country code	Area code	Number	
Tel	Tel Fax							
Mobile (for emergency)			Email					

2. Please reserve for me the following room-nights (Check-in time: 2pm, Check-out time: 12noon)

Please Tick	Accomodation Hotels Pangu 7 Star Hotel Beijing (12 mins on foot to exhibition, 1.5 kilometres)	Per Room Per Night (Single/ Double Room) RMB1500/N 1 Breakfast Free Internet	In (date)	Out (date)	No. of rooms
	CNCC grand hotel $\diamond \diamond \diamond$	RMB1030/N 1 Or 2 Breakfast Free Internet			
	Marco Polo Parkside Beijing (18 min on foot to exhibition, 2 kilometres)	RMB898/N 1 Or 2 Breakfast Free Internet			
	Beijing Radisson Blu Hotel ★★★★ (15 min by taxi to exhibition, 8 kilometres)	RMB798/N 1 Breakfas FreeInternett			
	Comfort Suites By Choice Hotel (18 mins on foot to exhibition, 2 kilometres)	RMB638/N 1 Or 2 Breakfast Free Internet			
	Ramada Parkside Beijing (20 mins on foot to exhibition, 2 kilometres)	RMB598/N 1 Breakfast Free Internet			
	Best Western OL Stadium Hotel Beijing ★★★★ 10 mins on foot to exhibition, 1.2 kilometres)	RMB588/N 1or 2 Breakfast Free Internet			

Yayuncun Hotel (5mins by shut bus to exhibition) (15 mins on foot to exhibition,1.5 kilometres)	��₽	RMB428/N 1 Or 2 Breakfast Free Internet	
Jin Jiang Inn Hotel 8 mins by taxi to exhibition, 4 kilometres)	***	RMB398/N 1 Or 2 Breakfast Free Internet	
Cathay View Holiday Hotel (8 mins by taxi to exhibition, 2.8 kilometres)	***	RMB328/N Free Internet	

	Tick		Tick	
		Single (1 person 1 bed)		Double (2 persons 1 bed)
Occupancy		(1 person 2 beds)		(2 persons 2 beds)
Preference (subject to room availability)		Smoking Room		Non-Smoking Room

3.Flight Details

Arrival Time:	Arrival Flight Number:	
Departure Time:	Departure Flight Number:	

4. To guarantee reservation by credit card, please indicate your Visa, Mastercard, AMEX number:

Card Company:	Card Number:	
Expiry Date:	Card Holder's Name:	
Date:	Signature:	

- All reservations may be considered guaranteed and will not be re-confirmed unless specifically requested.
- The rate with /N represent 15% service charge
- All Hotels offer free high speed internet in all the guest rooms.
- Term of Payment: please pay room charge by cash or credit card to our company when check-in the hotel. Other expenses such as phone bill, laundry will be charged by the hotel accordingly.

5.Predetermined prompt:

- Reception time : 23-30 September 2018
- The change is scheduled to be cancelled within 60 days in advance, and 30 days in advance.
- Guest check-in time: check in after 14:00 and check out before 12:00. (for example: if a delay of check out for 12:00 a.m. -18:00p.m., the hotel will add half a day's room charge, after the delay of check out over the day of 18:00 p.m. on the day, the hotel will receive full day room charge)
- Please pay room charges to our employees when checking in. Other expenses such as telephone charge, laundry will be charged by the hotel .
- Please carry this confirmation when check in the hotel. The copy is valid.
- 6. The Business Travel & Accommodation Agent: J.N.H. Business Service Co.,Ltd

Date